

Market Access
Operational Efficiency
STANDARDS
Business Productivity
Safety
QUALITY
Capacity Building



BSJ Bureau of
Standards
Jamaica
Quality Institute

TRAINING SCHEDULE

April 2023 - March 2024

The most comprehensive training solutions in Safety, Quality and Standards for Food, Chemical, Telecommunication, Tourism and other Industries to improve your Business Processes and increase Productivity !!!

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Training Schedule 2023 - 2024



**12 - 13
April 2023**

**\$41, 400 (per person-
GCT Included)**

Examining Food Safety Management Systems

Level- Intermediate

Who should attend?

- Quality Assurance and Food Safety Coordinators
- Internal and External Food Safety Auditors
- Food Safety Instructors/Lecturers
- Management Representatives
- Food Manufacturers
- Exporters of Food Products

**19 - 20
April 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Internal Auditing (Module 3)

Level - Advanced

Who should attend?

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

**26 - 27
April 2023**

**\$20, 700 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites Module 1 & Food Factory Registration

Level- Introductory

Who should attend?

- HACCP/Food Safety Coordinators
- Line Staff
- Executives and Senior Managers

**10 - 11
May 2023**

**\$41, 400 (per person-
GCT Included)**

Food Product Formulation

Level- Intermediate

Who should attend?

- Product Development Professionals
- Quality Managers & Professionals
- Agro-Processors
- Management Representatives

Training Schedule 2023 - 2024



**29 May -
2 June 2023**

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive of HACCP & HACCP Internal Audit)

Level- Advanced

Who should attend?

- HACCP Coordinators
- Plant Managers / Supervisors
- Internal and External Auditors

**20 - 21
June 2023**

**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Level - Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**27 - 28
June 2023**

**\$41, 400 (per person-
GCT Included)**

Sanitation for Food Production Workers

Level- Advanced

Who should attend?

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

**19 - 20
July 2023**

**\$41, 400 (per person-
GCT Included)**

Problem Solving & Process Control for Business Managers

Level- Introductory

Who should attend?

- Managers / Supervisors
- Administrators who will benefit from better problem solving and decision making skills

Training Schedule 2023- 2024



**24 - 25
July 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Understanding and Interpreting (Module 1)

Level- Introductory

Who should attend?

- Management Representatives
- Internal and External Auditors
- General Staff

**26 - 28
July 2023**

**\$67, 850 (per person-
GCT Included)**

Certified ISO 31000 Risk Manager

Level - Intermediate

Who should attend?

- Operations Managers
- Project Managers
- Senior Management involved in the Strategic Planning process

**16 - 17
August 2023**

**\$52, 900 (per person-
GCT Included)**

PECB Certified ISO 45001 Foundation – Occupational Health and Safety Management System (OH&S)

Level- Introductory

Who should attend?

- Individuals interested to pursue a career in Occupational Health and Safety Management
- Individuals involved in and concerned with Occupational Health and Safety Management

**23 - 24
August 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Documentation Requirements & Process Mapping (Module 2)

Level- Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors

Training Schedule 2023 - 2024



13 - 14

September 2023

**\$41, 400 (per person-
GCT Included)**

Audit Planning and Report Writing

Level- Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

21

September 2023

**\$20, 700 (per person-
GCT Included)**

Good Manufacturing Practices – Food Safety Prerequisites (Module 1)

Level - Introductory

Who should attend?

- HACCP Coordinators
- Executives and Senior Managers
- Line Staff

25 - 29

September 2023

**\$161, 000 (per person-
GCT Included)**

PECB Certified ISO 9001 Lead Auditor – Quality Management System

Level- Advanced

Who should attend?

- Persons responsible for the Quality conformity in an organization
- Technical experts wanting to prepare for a Quality audit function

18 - 19

October 2023

**\$41, 400 (per person-
GCT Included)**

Measurement Uncertainty Made Simple

Level- Intermediate

Who should attend?

- Laboratory Analysts
- Microbiologist / Chemist
- Persons implementing ISO 17025

Training Schedule

2023 - 2024



**25 - 26
October 2023**

**\$52, 900 (per person-
GCT Included)**

PECB Certified Foundation ISO 22301 - Business Continuity Management Systems (BCMS)

Level- Introductory

Who should attend?

- Members of a business continuity team
- IT Professionals wanting to gain a comprehensive knowledge of the main processes of a BCMS

**15 - 16
September 2023**

**\$41, 400 (per person-
GCT Included)**

Sensory Evaluation

Level - Introductory- Intermediate

Who should attend?

- Food Product Development Specialists
- Quality Assurance Coordinators
- Business Development Executives
- Food Science Instructors/Lecturers
- Management Representatives
- Food Manufacturers

**20 - 24
November 2023**

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive HACCP Internal Audit)

Level- Advanced

Who should attend?

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

**28 - 30
November 2023**

**\$62, 100 (per person-
GCT Included)**

Dangerous Goods

Level- Intermediate

Who should attend?

- Persons involved in the manufacturing of chemicals and paints
- Persons involved in handling and transporting dangerous goods.



Training Schedule

2023 - 2024

06 - 07
December 2023

**\$41, 400 (per person-
GCT Included)**

ISO 37001 Anti-Bribery Management Systems

Level- Advanced

Who should attend?

- Top Management Representatives
- Financial Analysts
- Internal and External Auditors

17 - 18
January 2024

**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Level - Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

24 - 25
January 2024

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Understanding and Interpreting (Module 1)

Level- Introductory

Who should attend?

- Management Representatives
- Internal and External Auditors
- General Staff

31
January 2024

**\$20, 700 (per person-
GCT Included)**

Sanitation for Chemical Users

Level- Introductory

Who should attend?

- Sanitation Chemical Manufacturers (Bleach, soap, sanitizers, degreasers etc).
- Persons in the janitorial and housekeeping industry
- Commercial and household sanitation workers
- Retailers of bulk and small quantities of sanitation chemicals

Training Schedule

2023 - 2024



14 - 15

February 2024

**\$41, 400 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites Module 2 (Food Fraud)

Level- Introductory

Who should attend?

- Certification / Facility Manager
- Food Safety Team Members
- Quality Control Personnel

21 - 22

February 2024

**\$52, 900 (per person-
GCT Included)**

PECB Certified ISO 14001 Foundation – Environmental Management Systems

Level - Introductory

Who should attend?

- Members of an Environmental team
- Staff involved in the implementation of the ISO 14001 standard

28 - 29

February 2024

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Documentation Requirements & Process Mapping (Module 2)

Level- Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors

13 - 14

March 2024

**\$41, 400 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites Module 3 (Food Defence)

Level- Introductory

Who should attend?

- Sanitation Supervisors
- Individuals with responsible for monitoring compliance to the preventative controls

Training Schedule

2023 - 2024

**20 - 21
March 2024**

**\$41, 400 (per person-
GCT Included)**

**ISO / IEC 27001: 2013 Information Technology —
Security techniques — Information security
management systems — requirements**

Level- Introductory

Who should attend?

- Information Technology Professionals
- Management Representatives

**26 - 27
March 2024**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Internal Auditing (Module 3)

Level - Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors

PECB Internationally certified courses will provide 14 or 31 Continuing Professional Development (CPD) credits.

Training Modalities:

- ✓ **Public Training**
- ✓ **On-Site/In-Plant Training**
- ✓ **Special Industry Focused**
- ✓ **Training Attachment**
- ✓ **Online Training**

For further details on our trainings, please visit our website at www.bsj.org.jm

To register for the trainings contact:

Ms. Tarene Douglas or Ms. Michelle Taylor

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